ASEA/AFSCME LOCAL 52 HEALTH BENEFITS TRUST

Policy on Educational Conference Attendance

So that the Trustees may be properly advised of new and different approaches to the administration of employee welfare benefit plans, and of new legislation and regulations, and of new concepts and requirements concerning trustee responsibility, it is the policy of the Trust to authorize the attendance of Trustees at educational meetings, as a majority of the Board of Trustees may deem appropriate as follows:

- 1. Attendance at educational meetings is encouraged and may be rotated among the Trustees, so that over a period of time all Trustees will be exposed to the available seminars, conferences, and meetings.
- Each Trustee attending an educational conference at a location away from his or her home city, as authorized by the Board of Trustees, shall be entitled to reimbursement of reasonable expenses in accordance with the Trust's Expense Reimbursement Policy.
- 3. Any Trustee attending an educational conference shall make a report concerning the conference, including any particular information obtained by the Trustee pertinent to the administration of this Trust, at the next subsequent meeting of the Board of Trustees. Such report shall be oral or in writing (or both), as the Trustee prefers. All such reports shall be noted in the minutes.